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## **Team Leader – Plastics**

We currently have a vacancy for a motivated team player to join our company as a Team Leader working within our Plastics department in Leeds.

## **Duties/ Responsibilities:**

In this role you will manage the Plastics area and Technicians to get the best out of the team, manage costs and to deliver excellent customer service. The Team Leader has a vital role in ensuring that products flows, that processes are constantly improved and productivity targets are met.

In addition, you will:

- Act as a direct link from shop floor to management, and liaise with Customer Service as to production status
- Manage HR responsibilities for the team (Performance objective setting and appraisals, Holidays, Sickness, Back to Work interviews, handle Disciplinary issues, etc)
- Work in the capacity of a technician in addition to Team Leader duties as required
- Establish, maintain and improve KPI's (key performance indicators). Achieve buy in and ownership of these KPI's from the R&A team.
- Report performance on a regular basis.
- Present business cases to request any resources required to improve performance and resolve issues
- Develop skills to achieve a capable, robust, cross-trained team with a succession plan.
- Provide thorough forward planning and scheduling to ensure sufficient capacity is available taking account of volumes, resources, skills and space.
- Work with fellow team leaders to improve processes and overall production effectiveness.
- Request stock replenishment with stores for the areas.
- Ensure that all NCRs are processed without a backlog and that the relevant information is present
- Work with Clinical Services team to understand customer needs and integrate this information into management action to improve performance.
- Establish and maintain a continuous improvement culture within the production area to encourage employee engagement and contribution towards operational improvements. The list above is not exhaustive.

You will need excellent attention to detail, and good communication skills. Product knowledge and leadership skills are essential. The ideal candidate will also have a positive "can-do" attitude and have an interest in driving continuous improvement.

If you feel you have the attributes to be considered for the above position, to apply, please complete an application form. You will also need a supporting letter from your current line manager. Application forms can be obtained by emailing the HR team on (hr@steepergroup.com). Alternatively, application forms can be downloaded from <a href="http://www.steepergroup.com/careers">www.steepergroup.com/careers</a> or Steeper Social.



Steeper is committed to valuing diversity and treating everyone who works for or wishes to work for us fairly. We will treat everyone with the same attention, courtesy and respect, regardless of age, impairment, ethnic origin, nationality, religion or belief, social class, sex, sexual orientation, gender reassignment, marital or civil partnership status, responsibility for dependents, pregnancy and maternity or trade union activity. Steeper is committed to act positively towards disabled people and we actively welcome applications from disabled people.